



St Mary's

# transport

2023-24



St Mary's  
Colchester

# Welcome to St Mary's transport

**The St Mary's transport service is designed to assist busy families by offering a safe and reliable method of conveying St Mary's Senior School students to and from school.**

## **ST MARY'S BUSES**

- are driven by St Mary's school employees
- are only for St Mary's students
- collect and drop off students at a safe designated location
- take students right to the door at school

The information in this leaflet forms part of the St Mary's Bus contract, along with the School Bus Request Form and Terms and Conditions.

## **THE SERVICE**

We operate a dedicated service to and from the Senior School, using our own vehicles and drivers. It is only for the use of St Mary's School students. Any changes to the service, such as the use of outside contractors, will only be considered if we are confident that the level and quality of service can be maintained. We will only hire in vehicles in the event of vehicle breakdown or similar unforeseen circumstance.

## **THE DRIVERS**

We employ our own drivers, who wear a school photo identification badge and are recognisable as St Mary's staff. They are fully vetted in accordance with the School's safer recruitment procedures and have received the appropriate training to ensure their competency. They have also undergone Appointed Persons First Aid training.

Drivers hold the contact details supplied by parents as part of the application and therefore it is very important that parents inform the School Office immediately if any of the details change.

Drivers have mobile phones on board to be used only in emergency situations and are therefore not in a position to respond to any calls.

## ABSENCE

If your daughter is scheduled to use the service for a particular trip but cannot do so, for example for sickness or other reasons, please notify the School directly as you would normally for any absence. In order to ensure the smooth running of the service, the driver cannot wait for late arrivals to the collection point and as mentioned previously, will not be able to respond to your calls. Therefore if your daughter is not at the designated collection point by the stated time, the driver will assume that she is not coming and will continue with the journey. When back at School, the driver and the School Office will liaise regarding any non-attendance and if the absence has not been reported, the School will follow this up in the usual manner. If the bus is running early, the driver will wait until the designated time before moving on. It is parents' responsibility to ensure that their daughter reaches the bus collection point safely, and home from the bus drop off point safely.

## BEHAVIOUR

Parents are asked to treat the drivers courteously and to remind their daughters that the School's Behaviour Policy applies to this service, as it does at School. Drivers are referred to as 'Mr', 'Mrs', etc, and report any unruly behaviour to the School's management. Students should act responsibly and wear seat belts on the bus at all times. They should inform the driver of any issue of concern or ill health among the passengers.

## TO RESERVE A SEAT ON A ST MARY'S BUS

To request that a seat is reserved for your daughter on one of the St Mary's buses, please complete the School Bus Request Form and return it to the School Office. Please ensure that you have read the Terms and Conditions before doing so. Provided that there is sufficient capacity on the bus for the sessions you have requested, we will confirm in writing that you have secured a place on the bus for your child. The School Bus Fees are invoiced termly as a supplemental charge on the School Fees invoice. A term's notice is required to cancel or change your daughter's reservation. Seats must be booked in advance - ad hoc journeys may not be made. For further information, please email [transport@stmaryscolchester.org.uk](mailto:transport@stmaryscolchester.org.uk)

# St Mary's transport routes

Each route has specified collection and dropping-off points, with timings as shown in this booklet. If any changes become necessary due to circumstances, such as significant road works or adverse weather conditions, we shall inform parents as soon as possible, using the contact details you have provided in the application process. Please remember that because weather and road conditions can change between areas, the School will use its best judgement before starting or cancelling a journey. All routes are reviewed each year and are set depending on demand.

To enquire about the routes, or to request additional stops, please email [transport@stmaryscolchester.org.uk](mailto:transport@stmaryscolchester.org.uk)

## ROUTE 1: MERSEA

Zone	Stop	am	pm
D	Mersea – Kingsland Rd	7.42	4.42
E	Abberton - Triangle	7.51	4.33
E	Peldon, Mersea Rd	7.55	4.30
E	Great Wigborough, School Lane	8.01	4.23
E	Great Wigborough, Abbots Wick Lane	8.08	4.16
E	Layer De La Haye, Malting Green Triangle	8.17	4.07
	St Mary's Senior School	8.30	3.45

## ROUTE 2: GREAT LEIGHS

Zone	Stop	am	pm
B	Great Leighs – Main Road (St Anne's Castle pub)	7.30	4.53
B	Great Notley Approach bus stop	7.37	4.46
B	Great Notley – Manor House bus stop	7.42	4.41
B	Great Notley – Cuckoo Way/Chatsworth Avenue	7.45	4.38
C	Kelvedon – High Street, Post Office bus stop	8.07	4.16
C	Kelvedon – Surgery bus stop (am), Post Office/ Institute bus stop (pm)	8.08	4.15
C	Kelvedon - High Street, Dentist	8.11	4.12
C	Feering - Feering Hill bus stop	8.13	4.10
	St Mary's Senior School	8.30	3.45

### ROUTE 3: FELSTED

Zone	Stop	am	pm
B	Felsted – Shop	7.22	4.43
B	Felsted Primary School	7.27	4.38
B	Blake End – Palm Trees restaurant	7.35	4.30
C	Rayne - 47 The Street	7.40	4.25
D	Coggeshall - West Street by Humphrey's Drive	7.55	4.10
D	Coggeshall – Chapel Inn (Market Hill bus stop)	8.00	4.05
	St Mary's Senior School	8.30	3.45

### ROUTE 4: DANBURY

Zone	Stop	am	pm
A	Danbury - Bicknacre Road	7.36	4.47
A	Danbury - Bicknacre Road (White Swan bus stop)	7.38	4.45
B	Maldon - Wycke Hill Business Park (opp Quest)	7.48	4.34
B	Maldon – Blackwater Retail Park	7.54	4.28
	St Mary's Senior School	8.30	3.45

### ROUTE 5: WICKHAM BISHOPS

Zone	Stop	am	pm
B	Heybridge Basin – Asda bus stop	7.40	4.46
C	Wickham Bishops – Snows Corner	7.50	4.36
C	Great Totham - Post Office/bus stop	7.55	4.20
C	Tiptree – Church Road/Station Road	8.05	4.19
C	Messing – Conifers School Road	8.07	4.13
C	Messing – The Street, War Memorial	8.10	4.10
	St Mary's Senior School	8.30	3.45

## ROUTE 6: CHELMSFORD

Zone	Stop	am	pm
A	Chelmsford - Skinner Road (shop car park)	7.21	4.55
A	Chelmsford – Baddow Road bus stop	7.30	4.46
A	Chelmsford – New London Road, Our Lady Immaculate School	7.40	4.36
A	Chelmsford – Beaulieu Park (Armistace Way)	7.52	4.26
A	Chelmsford – Beaulieu Gardens (Shardelow Ave)	7.55	4.19
	St Mary's Senior School	8.30	3.45

## ROUTE 7: WITHAM

Zone	Stop	am	pm
A	Little Baddow – The Ridge	7.30	4.46
A	Boreham - Main Road (Damases Lane bus stop)	7.40	4.34
B	Hatfield Peverel – The Street, Estate Agent	7.47	4.27
B	Witham - Saul's Avenue (Maldon Road bus stop)	8.02	4.19
B	Witham - The George	8.08	4.13
B	Witham – High Street (George pub bus stop)	8.10	4.10
B	Witham – High Street (Avenue bus stop)	8.11	4.09
	St Mary's Senior School	8.30	3.45

## ROUTE 8: NORTH COLCHESTER

Zone	Stop	am	pm
F	Great Horksley – Boxted Church Road	7.50	4.43
F	Great Horksley – Woodhouse Lane	7.58	4.45
F	West Bergholt – White Hart Public House (am) Lexden Road, Hall Road bus stop (pm)	8.04	4.37
F	West Bergholt – Orpen Memorial Hall (am) bus stop opp Orpen Memorial Hall (pm)	8.07	4.28
F	Westwood Hill, Braiswick	8.14	4.21
F	Colchester Railway Station (North)	8.20	4.15
	St Mary's Senior School	8.30	3.45

The School is happy to consider requests for new routes from prospective and existing parents. If you would like to discuss this, or have any questions about the service, please email [transport@stmaryscolchester.org.uk](mailto:transport@stmaryscolchester.org.uk)

## Bus rates per term

Zone	Termly fee
A	£785
B	£715
C	£685
D	£630
E	£570
F	£405

Termly rates are based on three 12 week terms. A 30% study leave discount will be applied for students in Year 11 for the summer term. Please note there are no refunds for unused journey.

Prices correct at the time of publication. The school reserves the right to revise pricing. Please see our Bus Service Terms and Conditions, which are available on request.



[stmaryscolchester.org.uk](http://stmaryscolchester.org.uk)