

First Aid Addendum

COVID-19

Procedures for pupils or members of staff falling ill with suspected COVID-19 symptoms within the School setting

Any pupil or member of staff who becomes unwell with a new continuous cough, high temperature or other COVID-19 symptoms whilst at the setting, will be sent home and advised to follow the COVID-19; guidance for households with possible coronavirus infection guidance

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

If a pupil is waiting to be collected they will be moved away and isolated in a ventilated room, supervised by an adult wearing a mask.

If they need to go to the bathroom whilst waiting for collection they will use one away from the rest of the children.

All areas will be disinfected before anyone else uses them.

In an emergency situation, 999 will be called if a pupil or member of staff are seriously ill or injured or their life is at risk.

If a member of staff has helped someone who was unwell with a new continuous cough, high temperature or other COVID-19 symptoms, they are not required to go home unless they develop symptoms themselves (they will be encouraged to be tested-see page 2 of the Addendum) or the child subsequently tests positive. The member of staff who has dealt with the pupil should wash their hands thoroughly for 20 seconds after they have had contact with anyone who is unwell. Any areas will be cleaned with disinfectant after someone with symptoms has left so that infection is reduced to other people.

Procedure for a confirmed case of coronavirus in the setting

If a pupil or staff member develops symptoms compatible with coronavirus, they will be sent home immediately and advised to self-isolate for 7 days. Their fellow household members should also self-isolate for 14 days. All staff and pupils who are attending the school will have access to a test if they display symptoms of coronavirus, and school will inform parents immediately and encourage the pupils to get tested.

If the pupil or staff member tests negative, they will be given permission to return to the school and the fellow household can end their self-isolation.

If the pupil or staff member tests positive, the rest of their class or group within the setting will be sent home and advised to self-isolate for 14 days. The other

household members of that class or group do not need to self-isolate unless the child, or staff member they live with in that group subsequently develops symptoms.

Please note, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will be contacted to conduct a rapid investigation and they will advise the school on the most appropriate action to take. This may mean that larger numbers of pupils may be asked to self-isolate at home as a precautionary measure or could even possibly be the whole class or year group. It is unlikely that we would need to close the whole setting.

Who should be informed

In the event of either of the above the most senior member of staff on site must be informed immediately. If the Principal is not on site she must be informed at the earliest time. It is their responsibility to ensure that the correct procedures are put into place to ensure the safety of both pupils and staff members.

Isolation areas for COVID-19 only

Lower School and Kindergarten

Library (room to be fully ventilated and door closed)

Bathroom to be used – individual toilet located by the library

Senior School

Library (room to be fully ventilated and door closed)

Bathroom to be used – girl's toilet located by the library

Temperature Checks

To ensure the safety of pupils and staff members the school may check the temperature of pupils and staff upon entry to the school and within the school day if deemed necessary.

How to apply for COVID-19 tests for symptomatic essential workers

<https://self-referral.test-for-coronavirus.service.gov.uk/>

Local test sites for COVID-19: Ipswich and Stansted

APPROVED BY GOVERNORS: June 2020

POLICY TO BE REVIEWED: when further guidance is received from DfE